



Government of Maharashtra's

**Shree Maharani Tarabai Government College of
Education, Kolhapur (MHCOTE11183)
Annual Quality Assurance Report (AQAR)**

YEAR 2017-18

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part - A

1. Details of the Institution

1.1 Name of the Institution **SHREE MAHARANI TARABAI GOVERNMENT COLLEGE OF EDUCATION, KOLHAPUR.**

1.2 Address Line 1 **Shahupuri, 3rd lane, Kolhapur**

Address Line 2

City/Town

KOLHAPUR

State

Maharashtra

Pin Code

416001

Institution website

www.smtckop.edu.in

Contact Nos.

Name	Telephone Number with STD Code	Fax No.	E-Mail Address
Head / Principal	0231-2535043	0231-2535043	tshrimaharani@yahoo.in

Residence

Name	Telephone Number with STD Code	Mobile Number
Head / Principal	0231-2630809	9892228045

Name of the Head of the Institution: **Prof.Charandas Yuvaraj Kamble.**

Tel. No. with STD Code: **(o) 0231-2535043** Mobile:

9892228045

Name of the IQAC Co-ordinator: **PROF.KARAWANDE U.J.**

Mobile: **9850691948**

IQAC e-mail address: bt.college.naac@gmail.com tshrimaharani@yahoo.in

1.3 NAAC Track ID : MHCOTE11183

1.4 NAAC Executive Committee No. & Date: EC(SC)/23/A&A/30.2 Date : 28/03/2017

Website address: www.smtckop.edu.in

1.5 Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.60% in prev. scale	Feb. 2004	5 Yrs.
2	2 nd cycle	B+	2.67	28 March 2017	5 Years

1.7 Date of Establishment of IQAC : 03/08/2012

1.8 AQAR for the year : 2017-18

Details of the previous year's AQAR submitted : Yes, Submitted online and NAAC acknowledged by e-mail
as per ref -NAAC/AQAR ACK/ AUGUST/ 2017/ Mon, Aug 14, 2017 at 3:05 PM

1.10 Institutional Status

University	State	Central	Deemed	Private
Affiliated College	Yes ✓	No		
Constituent College	Yes	No ✓		
Autonomous college of UGC	Yes	No ✓		
Regulatory Agency approved Institution		Yes	No ✓	
Type of Institution	Co-education ✓	Men	Women	
	Urban ✓	Rural	Tribal	
Financial Status	Grant-in-aid ✓	UGC 2(f) ✓	UGC 12B ✓	
	Grant-in-aid + Self Financing		Totally Self-financing	

1.11 Type of Faculty/Programme

Arts	Science	Commerce	Law PEI (Phys Edu)
TEI (Edu) ✓	Engineering	Health Science	Management
Others (Specify)			

1.12 Name of the Affiliating University :- Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

autonomy by State/Central Govt. / University : No, N.A.

University with Potential for Excellence	UGC-CPE
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes	Any other (Specify)
UGC-COP Programmes	

2. IQAC Composition and Activities

2.1 No. of Teachers =	05
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	02
2.9 Total No. of members	13

2.10 No. of IQAC meetings held	02		
2.11 No. of meetings with various stakeholders:	01	Faculty	05
Non-Teaching Staff	01	Alumni	01
Students		Others	00

2.12 Has IQAC received any funding from UGC during the year? Yes No ✓
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. **0** International **0** National 01 State **0** Institution Level **0**

(ii) Themes :- Challenges in teacher education and quality development

2.14 Significant Activities and contributions made by IQAC

The IQAC chalked out the plan of action in the beginning of the year 2017-18 and its outcomes are as follows:

1. Pre Practice Teaching Programmes

- ☐ Micro Teaching
- ☐ Integrated Lesson
- ☐ Simulation Lesson
- ☐ Workshop on framing lesson notes
- ☐ Workshop on preparing teaching aids.

2. Teaching Practices

- ☐ Practice Teaching
- ☐ Block Teaching / School Experiences/ Internship Programme
- ☐ Models of Teaching
- ☐ CCM Lessons

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Micro Teaching	<p>The importance the law of readiness</p> <p>The importance of fluent speech, references, allegories, linking words and examples.</p> <p>How to mobilize thinking process by means of asking higher order questions.</p> <p>How to sensitize sense organs and significance of body language.</p> <p>The impact of chalk board writing impact of better hand sketching and proper use of board.</p> <p>How to apply these skill for the teaching of any unit which was at their disposal.</p>

Lesson Planning	<p>How to write general and specific objective.</p> <p>How to write specifications.</p> <p>How to prepare a lesson plan according to Herbartian model.</p> <p>How to prepare a lesson plan in accordance with communicative approach. We would proudly like to write that the lesson plans for English method were planned phase wise. For the teaching of prose / poetry / grammar / composition / lets listen / lets speak/ lets read / lets write different steps / phases were incorporated. That is to say the student who had offered English method have been keeping pace with the modern gener.</p>
Simulation	<p>Simulation comes under models of teaching. For simulation activities 40 days have been spent. And during internship they conduct two lessons in the practising schools. This has enabled them to as to social interaction and practical life</p>
Practice Teaching	<p>How concepts are to be formed so that the concepts in every subject can easily be registered.</p> <p>How inductive thinking helps easily to know the abstract ideas in grammar, mathematics, sciences and other subjects.</p> <p>Why social interaction is of greater importance.</p> <p>How role playing and simulation can convey the content in a effective manner.</p>

** Academic Calendar of the year attached the annexure.*

2.15 Whether the AQAR was placed in statutory body **Yes** ✓ No

Management Syndicate Any other body

Action taken : The suggestions collected through meetings with stake holders were incorporated in the AQAR.

Criterion – I Part – B

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	0	0	0	0
UG	1	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	1	0	0	0

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)

Alumni √

Parents

Employers √

Students √

Mode of feedback :

Online

Manual √

Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes

- Two years syllabus.
- Internship programme duration increased.
- Semester and credit system adopted.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	5	3	2	0	0

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	1	0	0	0	0	0	0	0	1

2.4 No. of Guest and Visiting faculty and Temporary faculty 02 CHB

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	12	0
Presented papers	1	14	0
Resource Persons	0	2	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Content enrichment programme

- ☐ Efficient execution of workshops and seminars
- ☐ Demonstration lessons by experienced faculty as well as school teachers
- ☐ Providing academic and administrative work experience
- ☐ Efforts for inculcating ICT skills
- ☐ Completion of Action Research
- ☐ Observation of lessons of experienced school teachers
- ☐ Exposure to work with school community

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) N.A.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 00

2.10 Average percentage of attendance of students

92 %

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	62	98%	2%	-	--	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

In the meetings of IQAC the feedback is collected and discussed.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	02
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	03
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2+5	2+1	1+0	00
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

The research has helped the lecturers to keep abreast of the current knowledge and development in the field of teacher education. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution. It has been an effort of this college as regards professional development activities that engaged its teachers in research in education. Our students have been encouraged to be continuous learners. The process of preparing instructional material has been continuous. The College has conducted some relevant extension programmes.

Promotion of Research

In the month of June, by the time the College opens, the lecturers are asked to undertake any research related to education and the field in which they are inclined to the motivated has had fruits in the last five years.

The thrust arrears of research/articles prioritized being

- a) IT
- b) Syllabus
- c) Seeds of creativity
- d) Today's education
- e) Changing attitude in evaluation
- f) Mental hygiene
- g) Maxims of personality development
- h) History teacher/teaching
- i) Teacher training
- j) Gender equality
- k) Learning beyond cognition
- l) Action Research
- m) Constructivist Learning
- n) Traditional and new method
- o) PowerPoint skill in teaching

The Institution encourages action research. The areas are as to

- 1) Reading abilities
- 2) Writing abilities
- 3) Speech
- 4) Pronunciation
- 5) Grammar
- 6) Communication
- 7) Marathi Grammar
- 8) Use of punctuation
- 9) Impact of L1 (first language) on Hindi
- 10) Map reading
- 11) Geographical concept
- 12) Sketching figures/diagrams
- 13) Use of signs in Maths
- 14) Discipline

- 15) Mid day meal
- 16) Dirth to study
- 17) School infrastructure
- 18)

3.2 Details regarding major projects : **Nil**

3.3 Details regarding minor projects : **Nil**

3.4 Details on research publications

	International	National	Others
Peer Review Journals		11	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		02	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations
Nil

3.7 No. of books published : **00**

3.8 No. of University Departments receiving funds from : **Nil**

3.9 For colleges Autonomy ✕ CPE ✕ DBT Star Scheme ✕
 INSPIRE ✕ CE ✕ Any Other (specify) ✕

3.10 Revenue generated through consultancy : **Nil**

3.11 No. of conferences organized by the Institution : **00**

3.12 No. of faculty served as experts, chairpersons or resource persons: **02**

3.13 No. of collaborations **0** International **0** National **0** Any other **0**

3.14 No. of linkages created during this year : **01**

3.15 Total budget for research for current year in lakhs : **Nil**

3.16 No. of patents received this year : **Nil**

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: **Nil**

3.18 No. of faculty from the Institution

00

who are Ph. D. Guides
and students registered under them

00

3.19 No. of Ph.D. awarded by faculty from the Institution : **Nil**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) : **Nil**

3.21 No. of students Participated in NSS events: **Nil**

3.22 No. of students participated in NCC events: : **Nil**

3.23 No. of Awards won in NSS: **Nil**

3.24 No. of Awards won in NCC: **Nil**

3.25 No. of Extension activities organized : **College Forum**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) Teaching : Teachers in other schools are advised regarding new methods e.g. communicative approach, simulation etc.
- 2) Training : Teachers are trained in innovation, action research and the ideas that they want.
- 3) Research: M.Phil, M.Ed. students have always been guided. There is persistency in this field.
- 4) Extension : Community program organized in Rajarampuri in collaboration with Bahai Academy , Panchagani, Dist –Satara.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15300sqft	0	0	0
Class rooms	1049 sq ft	0	0	0
Laboratories	1530sq ft	0	0	0
Seminar Halls	1049 sqft	0	0	0
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0.639	0	0	0
Others	0	0	0	0

4.2 Computerization of administration and library

Library

i) Purchasing latest reference books.

iii) Programme/Activity for the optimum use of library by the faculty and students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3532		15		3547	
Reference Books	32113		00		32113	
e-Books						
Journals	4		0		4	
e-Journals						
Digital Database						
CD & Video	68		0		68	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Other s
Existing	26	1051 sqft						
Added	00							
Total	26							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

At present we employ computerization for preparing students list and roll - calls, time-table, salary statements, internal evaluation result sheet and for internal and external correspondence.

Admission system is completely handled by the government of Maharashtra through CET,
Which has well - set computerized system.

4.6 Amount spent on maintenance in lakhs :

Sr. No.	Name of Item	Quantity	Bill No. Date & Name of firm	Total Cost Rs.	Justification
01	Computer Maintenance	05	Techno Care	0.215	Students, faculty and office use
02	Website Maintenance	01	Om software	0.082	- Students, faculty and office use
	Total			0.297	

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Feed back and counselling

5.2 Efforts made by the institution for tracking the progression

Alumini association is formed where student progression is tracked.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
S.Y. 23	-	-	-
F.Y.-39	-	-	-

(b) No. of students outside the state 0

(c) No. of international students 0

No	%	Men	No	%	Women
17	27.42		45	72.58	

Last Year 2016-17							This Year 2017-18						
General	SC	ST	VJ NT	OBC	Physically Challenged	Total	General	SC	ST	VJNT	OBC	Physically Challenged	Total
11	2	0	4	6	0	23	19	6	0	6	8	0	39

Demand ratio - Dropout % - 0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

5.5 No. of students qualified in these examinations : **N.A.**

5.6 Details of student counselling and career guidance

- Counselling and Guidance committee has carried out special counselling session.
- Individual counselling is provided by the teacher education within the groups.
- Guidance and counselling regarding the practicum and university examination is given by the senior teachers. The B.Ed course is practical oriented. All the teacher educators are engaged to guide them through out the year.

5.7 Details of campus placement : Six Students were selected for the post of assistant teacher in Jain heritage Eng Med School Belgaon-karnataka.

5.8 Details of gender sensitization programmes

- i) "Natyabhinaya" & "Natyachhata", a gender sensitization programme organised

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events **Nil**

5.9.2 No. of medals /awards won by students in Sports, Games and other events **Nil**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	OPEN(EBC)10	87120
	SC-06	101334
	OBC-09	146045
	ST -00	000000
	<u>VJ/NT-06</u>	<u>95378</u>
	Total -28	429877
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives **Nil**

5.12 No. of social initiatives undertaken by the students 01 (Value Education)

5.13 Major grievances of students (if any) redressed: **No grievances received.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION – Our vision is to prepare Excellent Teachers so that all teaching community will identify our product and will brand it as an “BTCIAN” Teacher.

MISSION – Our Mission is “**Excellence through Training**”. To become lifelong learner and committed to student teachers to his entire life.

1. To prepare Competent and good Teachers for Society.
2. To prepare the teachers which sincere devoted and committed to society and nation.
3. To prepare the teachers which are committed to preserve culture of the nation and transmit democratic values.
4. To train the teachers in basic skills of teaching.
5. To prepare the teachers with scientific attitude and logical thinking.
6. To the teachers who understand the teaching as a profession.

6.2 Does the Institution has a management Information System : Yes, Maintained at Director of Higher Education level.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

1. Every faculty member will adopt innovation teaching methods they will include. Teaching, Learning and Evaluation.
 - Class seminars
 - Presentations (Power - point)
 - Role play, Simulation
 - Group discussion
 - Quiz competitions
 - Guest lectures.
 - Inter disciplinary activities
 - Workshop on preparation of instructional material.
2. Student will be motivated in the Participation in various activities Such as seminars, preparation of instructional materials conduct action research etc.

Evaluation :

1. Question Bank of each paper will be prepared and will be kept in the library.
2. The syllabus and the reading list will be made available.
3. Tutorials will be conducted periodically.
4. Students will be made aware of internal and external evaluation system.

6.3.3 Examination and Evaluation Annual Examination and Paper wise assignment

6.3.4 Research and Development : Nil.

6.3.5 Library, ICT and physical infrastructure / instrumentation : New books added, cctv installed.

6.3.6 Human Resource Management : Senior clerk recruited.

6.3.7 Faculty and Staff recruitment

As per Maharashtra Government Rules & Regulation

6.3.8 Industry Interaction / Collaboration : Collaboration with schools and NGOs

6.3.9 Admission of Students

As per Centralised admission process conducted by Government of Maharashtra.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated : **N.A. as this is Govt institute**

6.6 Whether annual financial audit has been done Yes ☒ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	
Administrative			Yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Alumni established and accept the suggestion of Alumni .

6.12 Activities and support from the Parent – Teacher Association

PTA formed.

6.13 Development programmes for support staff

Organised by UGC ASC-Univ.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Campus beautification.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

CAI, ABL, Constructivist approach

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Appropriate changes in academic calendar and AQAR as per suggestions of IQAC were done.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

A) Rigorous value education is imparted in daily morning assembly.

B) Under outreach extension activity students worked with under privileged section of society in Rajarampuri slum area.

7.4 Contribution to environmental awareness / protection No ✓

7.5 Whether environmental audit was conducted? Yes No ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year:

- i. Academic calendar of the college will be prepared after due consideration of the available working days, Part - I Theory papers and Part - II Practicum.
- ii. To work continuously and effectively to improve & sustain quality of education the college will form different committees and restructured if necessary.

- iii. Convener of the departments and members of various cells will be asked to prepare their Annual plan of overall activities to be conducted during the next academic year.
- iv. Feedback mechanism will be enriched.
- v. CCTV number will be increased to monitor the functioning of the college.
- vi. Every faculty member will be asked to carry out more than one of the following activities besides the routine activities.
 - To conduct seminar / workshop / conference
 - Collaborative participation in the extension activities.
 - Tutorial classes will be organized regularly for disadvantaged & Slow-learns.
 - Advanced Students will be provided additional guidance & reference books
- vii. Psycho lab technology lab and computer lab will be up graded and internet facility will be provide to the students.
- viii. Parents teachers association will be geared up to undertake activities .
- ix. Organize international / national conference.
- x. Student hostel security will be strengthened.

Name : Prof.U.J.Karawande

Signature of the Coordinator, IQAC

Name: Prof.C.Y.Kamble

Signature of the Chairperson, IQAC

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